

ST. MARY'S SCHOOL

1331 E. Hunter Robbins Way

Greensburg, IN 47240

Phone # (812) 663-2804 Fax # 812-663-6088

E-Mail: www.stmarysgreensburg.com



2019-2020

*St. Mary's School, in partnership with the family and church,
provides a Christ-centered education in the Catholic tradition
by nurturing the development of each child, in order to reach his/her full potential.*

SCHOOL REMINDERS (Please Save & Post)

- ❖ **Early arrival time for is 7:15 am.** There is no adult supervision prior to that time. School starts promptly at 8:00 a.m.
- ❖ Please send any phone number, address, or babysitter changes to the office so that emergency information can be updated.
- ❖ Questions concerning bus routing/changes, etc. are best answered by the School office at 812-663-2804 or Greensburg Administration office 812-663-4774.

❖ Lunch Program Rates	<u>DAILY</u>	<u>WEEKLY</u>
LUNCH	\$ 2.40	\$ 12.00
EXTRA MILK	.50	\$ 2.50
ADULT LUNCH	\$ 3.25	

****** MORNING MILK/JUICE FOR KINDERGARTEN, 1ST AND 2ND GRADES WILL BE PAID ON A SEMESTER BASIS THE COST WILL BE \$45.00 PER SEMESTER.**

- ❖ If your child is sick or tardy, please send a note to the office stating the reason he/she was absent during class time. Phone calls are appreciated but a note is necessary for the office files. A Doctors note will be required after 5 absences per semester. (See handbook for more details)
- ❖ Please notify the office by 9:00 a.m. if your child will be arriving late to school and he/she will need a lunch. This may mean making a phone call or letting the teacher know a day in advance. Also, if parents/guardians plan on eating with your child please call the school office by 9:00 a.m., so we may order a lunch for you. Thank You!
- ❖ If your child needs to leave class for an appointment, please send a note and pick up the child at the office.
- ❖ Please call or send a note if your child will be leaving school other than the usual route. Calls to school should be made **prior to 2:00 pm** so that the message may be delivered before dismissal. If there is no note or call but a question about where to send the child, the teacher will send the child home the usual way.
- ❖ Children who are going home with each other for the day must **EACH** have a note for the teacher stating the arrangement. This is to ensure that the children are where they are supposed to be and that each parent knows their whereabouts.
- ❖ All medicines that are taken at school must be accompanied with a note stating the dosage, time, and any other specifics about the medication. Prescription drugs must be sent in the bottle that has the doctor's directions printed on the label. (Medication forms can be found in the parent handbook.)

Please feel free to call the school at 812- 663-2804 regarding any other questions or concerns you may have about your child or the school. Thank you!