

POSITION DESCRIPTION

I. IDENTIFYING INFORMATION

POSITION TITLE: SEL Interventionist

STATUS: Full Time/ Part Time, Exempt or Non-Exempt,

SECRETARIAT: Catholic Charities

REPORTS TO: Program Director, School Social Work Services

II. PRIMARY FUNCTIONS

As a SEL interventionist, you will support the development and implementation of a solid SEL program for Tier 1, as well as assist teachers in providing Tier II and Tier III interventions for students who need more intensive levels of support for SEL. This goal will be accomplished by working alongside school staff and serving as a liaison between the school, families, and community organizations.

III. POSITION CONTENT

MAJOR RESPONSIBILITIES AND REGULAR ACTIVITIES:

- Under general supervision, coordinate social-emotional learning (SEL) supports for students and parents, as well as SEL professional development for staff
- Communicate effectively with students, parents, and school staff in written and oral presentation
- Assist staff with the identification of students who need additional (moderate/Tier II or intensive/Tier III) SEL support
- Collaborate with social worker/counselor at the school for students needing Tier III interventions or support
- Ability to provide Tier I and Tier II SEL interventions directly or through consultation to other educators and support staff
- Conduct staff and parent education on SEL
- Maintain professional practice and development, staying current with recent approaches to improving SEL for students, staff, and families
- Gather and track data on the progress of Tier I and Tier II interventions
- Work independently, with supervision and guidance, in performing all assigned responsibilities in a professional manner

IV. POSITION SPECIFICATIONS/REQUIREMENTS

- Must hold or be eligible to obtain either a valid school counselor license or school social worker license or be a licensed social worker or counselor

- Must be comfortable presenting to students in a classroom setting, and parents and school staff
- Strong interpersonal relationships with students, staff, and parents
- Ability to communicate effectively both in writing and verbally
- Ability to develop and compile a variety of records and reports
- Experience with spreadsheets and assessing data

V. WORKING ENVIRONMENT

About once a month during the school year, school social work staff report to Catholic Charities Indianapolis for staff meetings, staff development, case staffing, program planning and record keeping activities. On other weeks, school work time is reserved for planning, recordkeeping, or additional school contact. These activities will be conducted at CCI, assigned schools, or another site as appropriate.